



Diagnostic Hybrids Vendor Projected Expenses For User's Meeting

Below you will find your projected expenses for the 2006 Fall SEACM User's Meeting to be held on Wednesday, November 8th.

AV Requests

Projection Screen	\$ 15.75
LCD Projector	\$183.75
Microphone	\$ 28.88
Flip Chart	\$ 13.44
**Please provide your own markers	
Laser Pointer	\$ 15.75

Morning break 9:30 – 10:00

Break includes coffee/soda, Danish and muffins

\$5.10 per person – you will be charged according to the numbers of attendees you are expecting. This information needs to be given to me by 5 pm on Thursday, November 2nd.

Lunch 11:30 -12:30

Lunch includes various salads, soups and sandwiches and dessert.

\$16.71 per person – See note regarding break.

Committed to 16 for break \$ 81.60

Committed to 16 for lunch: \$267.36

Projected total: \$606.53

All prices quoted above includes taxes and/or service charge. Forms of payment that can be accepted are credit card (Visa, Mastercard, Discover or American Express), cash or check made payable to Crown Reef.