

229 Forest Pond Road
Kannapolis, NC 28083

October 7, 2005

Dear 2005 Exhibitor:

Our organization would like to thank you again for your continued support. I look forward to seeing you at the Virginia Beach Hilton Resort on November 10. We are inviting all of our exhibitors to dress down and wear business casual attire.

Please answer **all** of the questions on the enclosed SEACM Booth Information Form and return the completed form and a check for any **additional** Friday luncheon tickets to me by **Friday, October 21**.

Each booth will contain one 8' skirted table, two chairs, and a corporate sign.

Exhibits, Inc. will be sending out shipping and drayage information. Please complete and return the appropriate forms directly to Exhibits, Inc. Be advised that the hotel does not have any extra storage space. Any display material and/or show materials received by the hotel in advance of the show will be consigned to Exhibits, Inc. and subject to the prevailing shipping rate. For any questions, please contact Exhibits, Inc. directly at (804) 788-4400.

Note that only people registered for the meeting will be allowed in the Exhibit Hall. If you have invited guests that plan to attend the exhibits only, please ask them to come to the SEACM Registration Desk, and register their name and the booth they wish to visit with the Registration attendant. The guest will be given a 1-day personalized badge. Before the close of exhibits, we ask exhibitors to kindly pay \$10 for each guest.

Booths will be ready to set-up at noon on Thursday, November 10, and will open to the attendees at 3:30pm. The Wine and Cheese reception will be from 6-8pm.

As a precaution, the Exhibit Hall will be locked at night and a security guard will be on duty in the Hall.

See you in Virginia Beach,

Brad Irvin
SEACM Exhibit Chairman