

3SouthEastern Association for Clinical Microbiology  
**Minutes of the SEACM Board Meeting**  
**Marriott Conference Center**  
**Spartanburg, SC**  
**June 13, 2015**

**Call to Order**

The board meeting was called to order by Frankie Rice, President on Saturday, June 13, 2015 at 12:42 p.m. Board members introduced themselves and stated their current position. Nineteen current board members attended:

Deon Adams  
Kitty Anderson  
Melodie Beard  
Carole Carter  
Robin Connelly

Jane Fouche  
Melinda Gamble  
Jason Johnson  
David Lockhart  
Jenny Meredith

Steve Muddiman  
Toni Nozar  
Dawn Perlotto  
Frankie Rice  
Mitzi Rumley

Corrie Simons  
Wanda Webb  
Glennis Westbrook  
Albertha Woodard

Nine board members were absent:

Chris Ayers  
Brad Irvin  
Lisa Steed

Sandra Bandstra  
Ray Kaplan

Kimberly Cousins  
Kathleen Milloy

Barb Harrison  
Lolanya Snoddy Rivers

A motion passed to accept the January 2015 Board Minutes with the following corrections under New Business 3. Education Awards: The paragraph should read:

The question was brought to the SEACM board regarding the possibility of transfer of education awards within the institution of the original awardee if they are unable to attend. After discussion the board agreed to allow the transfer of an award within an institution to a member in good standing and with a time frame determined by the education award chair.

In New Business, 4. Documents reviewed- the last sentence should read "The entire membership will need to vote on any recommendations. *Remove "it was suggested that this will be done via a mailing."*

**Treasurer/ Mitzi Rumley**

Balance brought forward is \$38,091.54. Income for January through June 8, 2015 is \$10,639.25. Total income is \$48,730.79. Total expenses for 2015 as of June 8, 2015 are \$11,405.78. Total cash on hand as of 06/08/2015 is **\$37,329.01**. Total cash and reserves as of 6/8/15 were **\$92,263.55**.

**New Business**

1. There was discussion regarding a password for the website and whether that password should be changed yearly. **A motion was passed** to change the password at the January board meeting each year.
2. David is collecting addresses to load onto the website that would be a current list of supervisors. The listing could be maintained on an excel data tab.

**Old Business**

1. Travel and Hotel- Diane Michael at Luxury Travel Destinations  
Phone: 336 749-1219  
Email: diane.michael@travellers.com
2. We need an inventory of SEACM computers with Make and serial numbers and year of purchase if know. These computers may need updates or replacements.
3. A document review needs to be performed and all applicable documents need to be placed on the website. Glennis has reviewed all motion updates and will get that to the board. Steve will email any documents until all documents are placed on the website are up to date.
4. Standing Committee for Program- This was discussed again and no updates were made. The right individual is needed to head this (one who goes to national meetings, or is aware of available speakers).

## **STANDING COMMITTEE REPORTS**

### **Site Selection/ Jane Fouche**

The 2015 meeting is in Williamsburg, Virginia on November 4-7, 2015 at the Doubletree by Hilton. This hotel is about a \$10 cab fare from the Williamsburg airport.

The proposed 2016 meeting would be at the Sonesta Gwinnett in Atlanta, Georgia on Nov 2- 5, 2016. The room rates would be \$124++ with complementary Wi-Fi in guest rooms. The cutoff date for reservations would be October 21, 2016. This site was approved by the board.

### **Finance/ Glennis Westbrook**

The finance committee met the evening of June 12, 2013 and asked the board to approve the following rates for the November 2015 SEACM meeting: A single rate of \$175/\$190 (member/non-member) for the program; an at-door registration rate of \$200/\$215, an institution pass of \$175, and a student pass of \$50. The student would need to have a signed letter from the department head of their program that they are a current student prior to registration.

The board approved all of the above fees.

The finance committee also recommended that 6 education awards of \$300 each be given for the Williamsburg meeting. There were 18 applications; the six names drawn were 2 Georgians (Diane Felix and Bipin Patel), 1 Virginian (Patricia Harris), and 3 South Carolinians (Marilse Ortiz, Rebecca Patz, and Marti McGinnis).

### **Membership & Meeting Registration / Melodie Beard**

The total membership as of June 12, 2015 is 181. This includes 49 from North Carolina, 44 from Georgia, 46 from Virginia, 39 from South Carolina and 6 from other states. The June 2014 membership numbers were 211. Melodie also reminded state area directors that she needs all area meeting registration forms. Membership cards might be delayed if information is delayed getting to Melodie.

### **2015 Site/ Kathleen Milloy**

No report. Jason and Frankie will work with Kathleen to help her with her duties.

### **Publication/ Barbara Harrison (in absentia)**

No report.

### **2015 Program- David Lockhart**

Thursday Nov 5 two workshops will be presented and attendees will attend one in the morning and one in the afternoon - "Automation for the Clinical Microbiology Laboratory" and "Validation Processes in Microbiology". On Friday, November 6<sup>th</sup> there will be talks on Evidence Based Urine testing , NTM's, C difficile fecal transplant therapy, MRSA testing update, Susceptibility testing update, and Travel Medicine and Microorganisms. On Saturday, November 7<sup>th</sup> the presentations will be on Re-Emerging Infections and on the Future of Mycology testing.

Additionally there was some discussion on a dinner on Friday evening sponsored by vendor. Frankie was to contact Alere. Because the majority of the attendee's liked the flash drives we will use them again; however we will also provide some notepaper with the SEACM logo for note taking.

**Corporate Liaison / Chris Ayers**

No report.

**Exhibits / Brad Irvin**

No report.

**Scholarship/ Kitty Anderson**

The scholarship application will be posted on the website by July 15<sup>th</sup> with a September 15<sup>th</sup> deadline for submission. Suzette Bartley and Betty Jensen will be members of the committee to help Kitty select a winner of the scholarship. Our 2014 recipient was featured in a write-up in the Atlanta Journal Constitution on February 15<sup>th</sup>, 2015. She attended the Georgia Spring Meeting and brought her supervisor also.

**Nominations/ Wanda Webb**

The preliminary slate was presented as follows:

President	David Lockhart
President Elect	David Lockhart
Secretary:	Sandra Bandstra
Treasurer:	Mitzi Rumley
Directors, At-Large	Dawn Perlotto Melinda Gamble

Area Directors:

North Carolina	Mischelle Thompson
South Carolina	Nakia Gambrell
Virginia	
Georgia	Amber Cochran

The slate was approved by the board with the Virginia nominee to be named later and approved by the executive committee

**Website/ Steve Muddiman**

We have changed to a new server and the programming is slow. A few items were noted: It should read Southeastern Association for Clinical Microbiology and we should add the founding date somewhere with our historical background.

**President Elect/ David Lockhart**

No Report

**Past President / Albertha Woodard**

No Report.

**Spring Meetings 2015**

**Georgia/ Dawn Perlotto**

The Georgia Spring meeting was held on April 13, 2015 at the Georgia Public Health Laboratory in Decatur, Georgia. There were 11 new/renew members present and 10 current members present. There were four speakers on the topics of Automation in Today's Laboratory (sponsored by Beckman-Coulter); Multiplex PCR (sponsored by BioFire); What's New with Staph; and update on Georgia's Influenza Surveillance Systems. The program was well received on evaluations.

**South Carolina/Lolanya Rivers**

The South Carolina Spring meeting was held on March 20<sup>th</sup> in Charleston, SC. There were nineteen SEACM members and three company representatives. Topics included crisis management by Dr. Lisa Steed; Rapid Identification of Enteric pathogens, Use of current Molecular techniques within the clinical laboratory; and new drugs for Neisseria gonorrhoea and current research at MUSC.

**North Carolina/ Melinda Gamble**

The North Carolina meeting was held in Charlotte on April 17<sup>th</sup> at Presbyterian Hospital. There were fifteen attendees. The topics included MRSA, Ebola, and Case Studies from Dr. Robert Sautter.

**Virginia/Kathleen Milloy**

No report.

The meeting adjourned 3:30 pm.

Respectfully submitted,

Robin Connelly  
Secretary